

FUMCN Board Meeting - Oct. 12, 2009

Members Present: Jenni Wilkening, Colleen Burroughs, Amy Unsworth, Barbara Hoffman, Beth Pascoe, Mary Page, Tori Booker, Laura Dills, Robin Hescheles, Juli Miettinen, Staci Almeida, Susan Sowder, Karen Fry, Sarah Hafer, Yvette Dimcheff, Susan Atkins, Sarah Boren-Rao, Tonja Fox, Kelly Wiard, Catherine Maruna, Moira Yuhas

Minutes Approval: Catherine Maruna

- August minutes approved

Thanks/Kudos:

- To Tonja for helping Ms. Juli during meet the teacher
- To Nancy Meyers for coordinating the sib care (will give a gift during winter membership meeting)

Member Comments - what have you heard?

- Re: self-serving of snacks - one mom felt there was concern about germs b/c kids use hands. We will make sure we have plenty of hand washing.
- Re: daily note – there has been some feedback about missing the specific details from the daily note. The current note goes out the first day of the week. Juli will try to do something more specific on back of note. Suggestion – questions to ask your kids this week.

Reports

- **3-4's Teacher Juli Miettinen**
- Dishwashing – pm class doesn't do dishes much, lots of new parents, maybe have everyone stay one day of the week when dropping off kids
 - Beth Pascoe will heck with Mike to be sure that instructions are correct
 - Make sure kitchen is cleaned up (dishes put away, racks where they go)
 - A room parents get dishes (lots of things to do now, maybe Q room parent can help)
 - Sibling nursery dishes go to 5's
- Playdough – Kelly will make sure they make a new batch each week
- Paint – not being done. A room parent needs to do it
- Sewing project (skirts) – Colleen Burroughs volunteered to do the sewing.
- Creative suitcases - not yet up and running. Kelly will do this.
- 3pm child who is having trouble – looks to mom to do things for him, nonverbal, not young, trying to work with mom – try to come early and ease out.
 - 2 week review – sit down and talk about it, kid might not be ready
 - Handbook provides for 3 day probationary period
 - Currently emergency person stays because Juli can't handle him
 - Can we give her a date? Super blunt – put something in writing, set a schedule, reassess and come up with a plan. Juli will do this.
- CPR Training – Training (12/4) --- Beth Pascoe working with Tina
 - Jenni will check with AAPS for their offerings

- Teacher Training: Juli, Susan, Mary have a training opportunity on Dec 4th
 - Amy will get a sub so we can have school that day
 - \$200 each person – conference budget \$500, teacher expenditure \$1500
 - Motion to authorize this trip was approved.
- Book Fair (Nov 29th – Dec 4th)
 - Open on Sunday during “Connections” – Mary will work
 - 9-3 during the week, volunteers during child’s class time (free book up to \$4.95 value)
- Other/Misc: Class DVDs
 - Last year’s 4’s, some 3’s did not get DVDs
 - She hasn’t cashed checks – Barbara will follow up

Young 5’s: Susan Sowder

- New student – up to 7 (came from Abbott 5’s programs)
- Payment plan for 5’s – come up with a set payment plan for next semester
 - Rather than a service fee, add financial incentive for paying up front
 - Susan Atkins will send reminders to 5’s families
 - Let’s offer payment plan for 2nd semester (5’s)
 - Cash flow will be ok – reserve in the bank
 - Tuition folder now in 5’s rooms
 - Thanks and kudos to Mary for being in the classroom

Staff Advisor: Beth Pascoe

- She coordinates daily operations for family ministries, will be our liaison to FUMC
- Pam Stout – strategic planning and advocacy – is another contact for FUMCN

Co-Presidents Laura Dills/Robin Hescheles

- Tom Tyson – board of trustees, building and grounds
- Talk re: signage (can it go on garden wall, what materials?) in the next few days
- Do a mock up of door with logo painted on it to present to trustees
- Sign inside double doors needs to be moved back outside double doors (Beth will deal with)

Health: Yvette Dimcheff

- Lunch club - 9 people in 4’s will participate, Millers will coordinate (Day = Wed.)
- Hand washing: keep putting reminders in newsletter
 - No new policy needed; this responsibility goes to Juli and assist parents

Member at Large: Tonja Fox

- Sibling care: going well, moms are reporting positive experiences with it
 - Staff floaters: Table this discussion for now; if we have enough money we’ll review
- Unicef – low participation last year, will not do again this year

Communication Sarah Hafer

- Board email list – Sarah will set up a Yahoo group for Board emails

Parent Education - Colleen Burroughs

- Kindergarten readiness program – end of January or beginning of February
 - Do before kindergarten roundups
 - Change to “Getting Your Child Ready for K” or “Preparing your child for Kindergarten”.
 - Try to have a week or 2 before roundup – Jan. 25th or earlier (needs to be before open houses or roundups)
- Parent orientation –Karen will find out via class reps who hasn’t signed up
- Parenting workshop - Pam Stout can do a practical parenting workshops.
 - Different than kindergarten readiness.
 - Do as an outreach event – invite folks from other coops?
- Eczema/allergies group – Colleen will organize

Vice President - Amy Unsworth

- One family that has no job will be assigned to help Elizabeth in Maintenance
- Substitute clarification – class reps email for subs, Amy if unplanned absence
 - Susan’s class – if no sub available, maybe have them all get together with parents instead
 - Maybe do conferences on M or W so Mary can cover
 - If she needs a sub, Susan A. will call the available sub, will also check with Amy

Treasurer - Barbara Hoffman

- Update on expenses vs. income
- \$23,280 income, \$13,998 up
- Put expense forms in Reimbursement cubby or Colin’s cubby

Membership - Sarah Boren-Rao & Tori Booker

- Class changes - potential new 4pm student, Tori is arranging a tour
- Preschool software – Brad Vincent suggested we get it to track databases and lists. Leticia will check it out.
- Database - Juli will forward info to Sarah Hafer

Curriculum - Staci Almeida & Jenni Wilkening

- All school event - no days available at the church at present
 - Possibly Mondays or Wednesdays, we should look at Greenwood
 - Beth – no Fridays because of FUMC homeless lunch program
 - Ideas - Potluck to get everyone together, California Pizza Kitchen
 - Combine with fundraiser

Social - Karen Fry –

- Oct. 23rd Brookhaven event - trick or treating 10:30-11:30 am
- Information will be on websites, in newsletter, flyers in boxes, on bulletin board

Fundraising - Robyn Bishop

- Auction update - Info in box last week, plus at coffees, try to reach out to people who've attended in the past, alumni
 - Dessert/coffee not dinner, childcare available
 - Baking will take place at Karen Fry's home to ensure uniformity
 - \$10 reasonable donation

Publicity - Moira Yuhas

- Signs made to indicate we have openings in 3's, 4's, 5's
- Ann Arbor News ad – one day \$126 for b&w ad
- Moira will look into the \$5/line listing on the inside page of Ann Arbor.com
- Ann Arbor Observer schools issue – February

Other/Misc.

- Christmas project – maybe buy presents for kids instead of retirement centers?
- Laura will add to November agenda
- Things going on at FUMC:
 - Families In Service Here (FISH)
 - Birthday box program – services Bryant community center
 - 80 kids participating, provide cake mix, frosting, something they want, something they need. Run by Chris Nelson, through FUMC
 - Put this out in newsletter?
 - Giving tree: at Christmas time, take tags buy “girl, size 8 winter coat”
 - Take tag, bring back to church, wrapped by volunteers
 - Previous organizations - Alpha House, Hikone

New Business/Upcoming Dates

- Oct. 23rd – Ms. Juli planning day
- Oct. 29th & 30th – Halloween parties at school
- Nov. 6th FUMCN Auction
- Nov. 9th Board Meeting -- 7pm FUMC Asbury room